



r-pac International Corporation
www.r-pac.com

r-trac

Vendor Training Manual



AMERICAN EAGLE
OUTFITTERS

Manual as of 8.1.14



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**SEE LAST 2 PAGES FOR
IMPORTANT DETAILS**



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Vendor Log In

Step 1:

Request login / password using the
AEO Online Access form

 
Identify with us™
AMERICAN EAGLE
OUTFITTERS

Online Access Form

Date

Vendor Contact Information

Company <input type="text"/>	Contact <input type="text"/>
Address <input type="text"/>	E-mail <input type="text"/>
City / State / Postal Code <input type="text"/>	Fax <input type="text"/>
Country <input type="text"/>	Phone <input type="text"/>

American Eagle ID#:

For Internal r-pac Use Only

Login <input type="text"/>
Password <input type="text"/>

Login and Password will be provided within 48 hours from time of form submission

Access Forms are to be submitted via email to Alyson Leon
Alyson.Leon@r-pac.com
(212) 465-1818 ext.234



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Vendor Log In

Step 2:

Go to Web Link – <http://aeo.r-pac.com.hk>

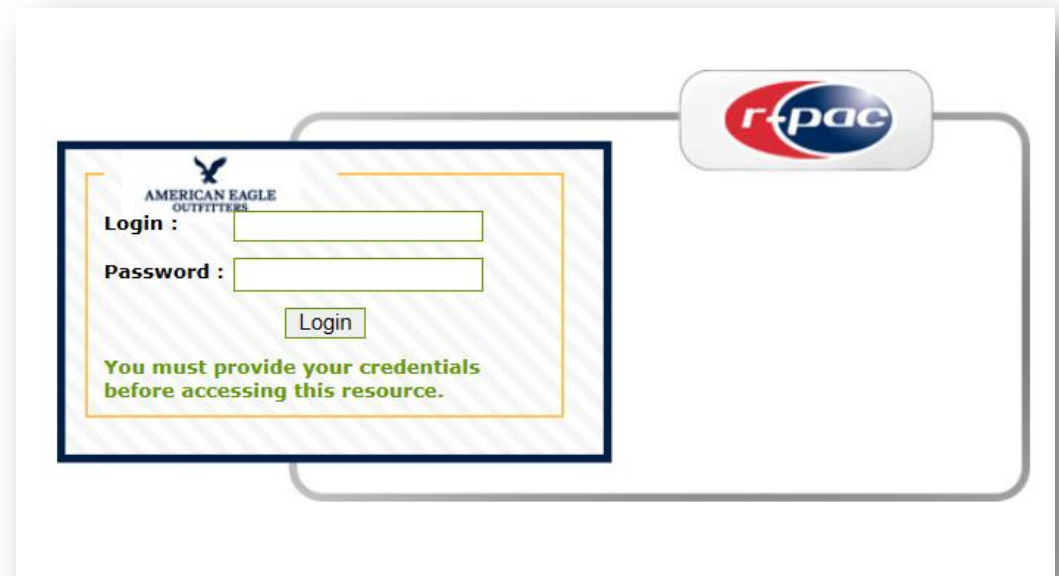


Step 3:

Enter Authorized Login details
User name and Password

Step 4:

Click on “Login”



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OUTFITTERS

Login :

Password :

Login

You must provide your credentials
before accessing this resource.



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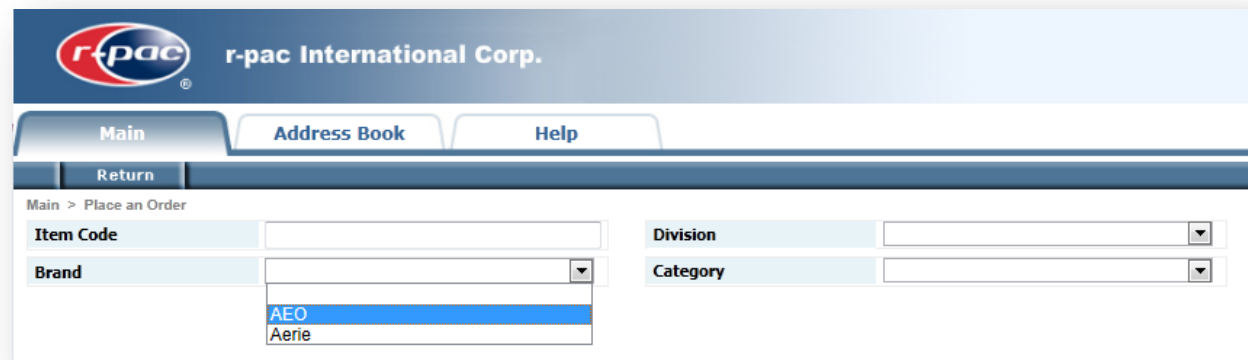
Vendor Main Page Main Label Order Submission

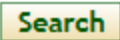
Step 1:
Main Page



Step 2:
To enter a new order for Main Labels
select the “Place an Order” option

Step 3:
Select any Brand, Division, and
Category from drop down menus



Step 4:
Click on Search button 



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Main Label Order Submission

Step 5:

Select Item to be ordered by clicking [Add to Cart](#)

1, 1 - 2, 2 records

Action	Item Code	Division	Brand	Category	Product Type	Price	Logo	Size	Content	Care	Reference Image
Add to Cart	M_HOL13_FS_002	AEO Main labels	AEO	Mens Accessories	Woven Label	0.0310000	YES	NO	NO	NO	
Add to Cart	M_HOL13_FS_003	AEO Main labels	AEO	Mens Accessories	Woven Label	0.0250000	YES	NO	NO	NO	

1, 1 - 2, 2 records



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Main Label Order Submission

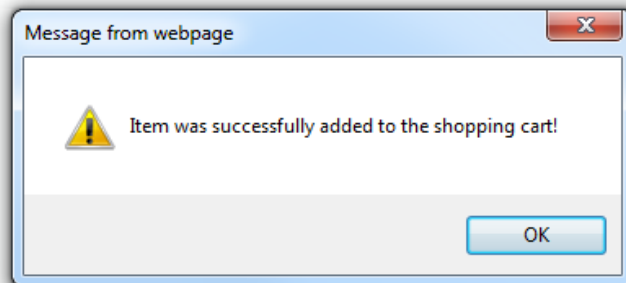
Step 6:

Enter order Quantity and click to “Submit”

A screenshot of a web browser dialog box titled "Select Item's Option". The dialog has a blue header bar with a close button (X) in the top right corner. Below the header is a form with a label "Qty" and a text input field containing the number "1250". At the bottom right of the dialog are two buttons: "Submit" and "Cancel".

Step 7:

Click “OK” to confirm item.



Step 8:

To Checkout click on

Shopping Cart [2],Checkout



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Main Label Order Submission

Step 9: Complete the necessary information such as AEO order #/ Vendor PO # / Style# and r-pac Production location.

Address Books : Ship To : TEST SHIP --- Bill To : TEST [View Detail](#)

Bill To : _____ Ship To : _____

American Eagle PO# : 1234
 Vendor PO : 1234
 Style# : 123456
 r-pac Production Location : Hong Kong/S China

Item Code	Category	Product Type	Price	Reference Image	Qty	Action
M_HOL13_FS_002	Accessories	Woven Label	0.0310000		1250	Edit Remove

[Confirm](#) [Cancel](#)

Step 10: Click on [Confirm](#)



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Main Label Order Confirmation

Step 11:
Review final order and click
on “OK” to finalize


Order No : AEOP0000000001 Order Date : 2014-08-02 00:02

Bill To : _____ Ship To : _____

Company Name :	TEST BILL
Attention :	TEST BILL ATT
Address 1 :	TEST ADDRESS
Address 2 :	
Address 3 :	
City/Town :	TEST BILL CITY
State :	TEST BILL STATE
Zip Code :	
Country :	TEST BILL COUNTRY
Phone :	TEST BILL PHONE
Fax # :	TEST BILL FAX
Email :	TEST BILL EMAIL
Remark :	

Company Name :	TEST SHIP
Attention :	TEST SHIP ATT
Address 1 :	TEST SHIP ADDRESS
Address 2 :	
Address 3 :	
City/Town :	TEST SHIP CITY
State :	TEST SHIP STATE
Zip Code :	
Country :	TEST COUNTRY
Phone :	TEST PHONE
Fax # :	
Email :	TEST EMAIL
Remark :	
Special Instructions :	

AEO PO# :	1234
Vendor PO :	1234
Style# :	123456
Production Location :	Hong Kong/S China
r-pac SO :	

Item Code	Division	Brand	Category	Product Type	Price	Reference Image	Qty
M_HOL13_FS_002	AEO Main labels	AEO	Mens Accessories	Woven Label	0.0310000		1250



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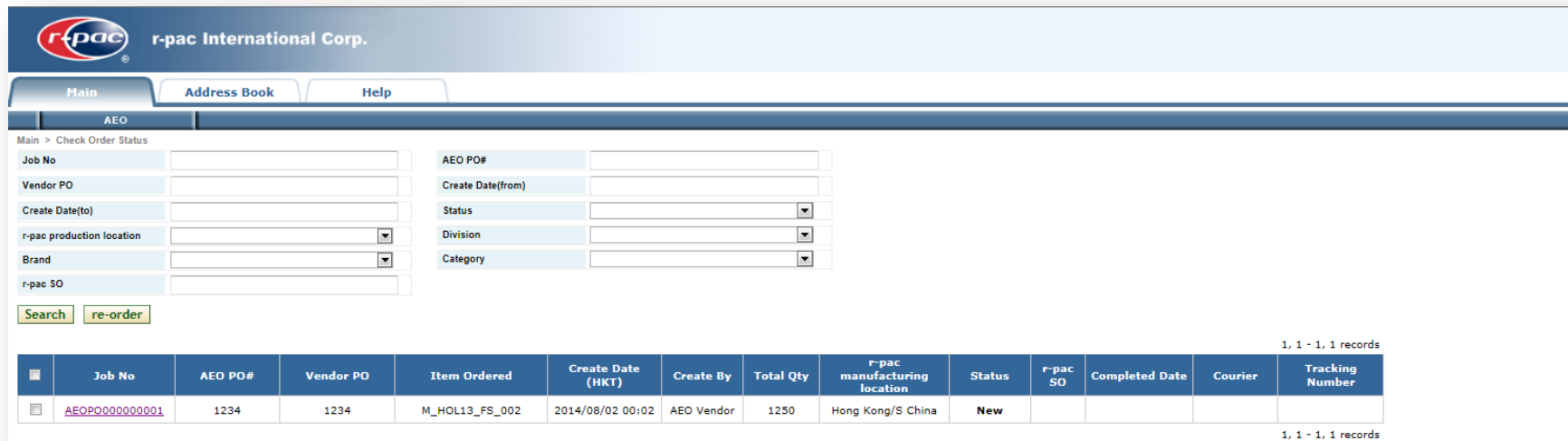
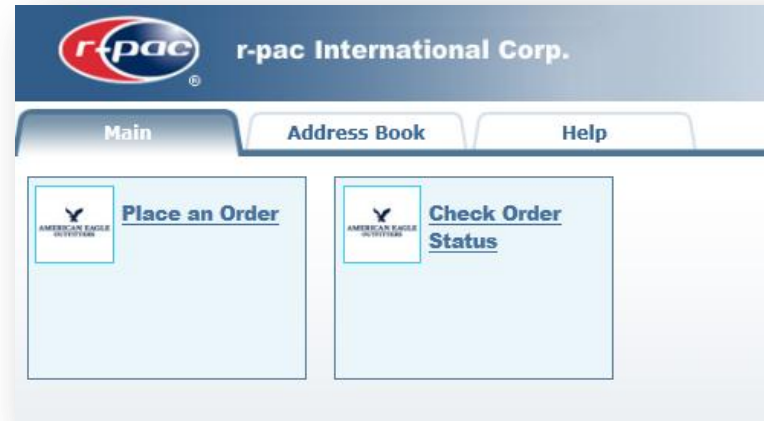
Main Label Order Status

Step 1:

To enter a track your order select the “Check Order Status” option

Step 2:

Check Mark or click on Job No. Link





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Main Label Order Status

Step 3: Review your order status.

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Main
Address Book
Help

Return
Cancel

Main > Check Order Screen

Order No : AEOP000000001	Order Date : 2014-08-02 00:02
--------------------------	-------------------------------

Bill To : _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #0056b3; color: white;">Company Name :</td><td>TEST BILL</td></tr> <tr><td style="background-color: #0056b3; color: white;">Attention :</td><td>TEST BILL ATT</td></tr> <tr><td style="background-color: #0056b3; color: white;">Address 1 :</td><td>TEST ADDRESS</td></tr> <tr><td style="background-color: #0056b3; color: white;">Address 2 :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">Address 3 :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">City/Town :</td><td>TEST BILL CITY</td></tr> <tr><td style="background-color: #0056b3; color: white;">State :</td><td>TEST BILL STATE</td></tr> <tr><td style="background-color: #0056b3; color: white;">Zip Code :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">Country :</td><td>TEST BILL COUNTRY</td></tr> <tr><td style="background-color: #0056b3; color: white;">Phone :</td><td>TEST BILL PHONE</td></tr> <tr><td style="background-color: #0056b3; color: white;">Fax # :</td><td>TEST BILL FAX</td></tr> <tr><td style="background-color: #0056b3; color: white;">Email :</td><td>TEST BILL EMAIL</td></tr> <tr><td style="background-color: #0056b3; color: white;">Remark :</td><td></td></tr> </table>	Company Name :	TEST BILL	Attention :	TEST BILL ATT	Address 1 :	TEST ADDRESS	Address 2 :		Address 3 :		City/Town :	TEST BILL CITY	State :	TEST BILL STATE	Zip Code :		Country :	TEST BILL COUNTRY	Phone :	TEST BILL PHONE	Fax # :	TEST BILL FAX	Email :	TEST BILL EMAIL	Remark :		Ship To : _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #0056b3; color: white;">Company Name :</td><td>TEST SHIP</td></tr> <tr><td style="background-color: #0056b3; color: white;">Attention :</td><td>TEST SHIP ATT</td></tr> <tr><td style="background-color: #0056b3; color: white;">Address 1 :</td><td>TEST SHIP ADDRESS</td></tr> <tr><td style="background-color: #0056b3; color: white;">Address 2 :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">Address 3 :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">City/Town :</td><td>TEST SHIP CITY</td></tr> <tr><td style="background-color: #0056b3; color: white;">State :</td><td>TEST SHIP STATE</td></tr> <tr><td style="background-color: #0056b3; color: white;">Zip Code :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">Country :</td><td>TEST COUNTRY</td></tr> <tr><td style="background-color: #0056b3; color: white;">Phone :</td><td>TEST PHONE</td></tr> <tr><td style="background-color: #0056b3; color: white;">Fax # :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">Email :</td><td>TEST EMAIL</td></tr> <tr><td style="background-color: #0056b3; color: white;">Remark :</td><td></td></tr> <tr><td style="background-color: #0056b3; color: white;">Special Instructions :</td><td></td></tr> </table>	Company Name :	TEST SHIP	Attention :	TEST SHIP ATT	Address 1 :	TEST SHIP ADDRESS	Address 2 :		Address 3 :		City/Town :	TEST SHIP CITY	State :	TEST SHIP STATE	Zip Code :		Country :	TEST COUNTRY	Phone :	TEST PHONE	Fax # :		Email :	TEST EMAIL	Remark :		Special Instructions :	
Company Name :	TEST BILL																																																						
Attention :	TEST BILL ATT																																																						
Address 1 :	TEST ADDRESS																																																						
Address 2 :																																																							
Address 3 :																																																							
City/Town :	TEST BILL CITY																																																						
State :	TEST BILL STATE																																																						
Zip Code :																																																							
Country :	TEST BILL COUNTRY																																																						
Phone :	TEST BILL PHONE																																																						
Fax # :	TEST BILL FAX																																																						
Email :	TEST BILL EMAIL																																																						
Remark :																																																							
Company Name :	TEST SHIP																																																						
Attention :	TEST SHIP ATT																																																						
Address 1 :	TEST SHIP ADDRESS																																																						
Address 2 :																																																							
Address 3 :																																																							
City/Town :	TEST SHIP CITY																																																						
State :	TEST SHIP STATE																																																						
Zip Code :																																																							
Country :	TEST COUNTRY																																																						
Phone :	TEST PHONE																																																						
Fax # :																																																							
Email :	TEST EMAIL																																																						
Remark :																																																							
Special Instructions :																																																							

AEO PO# :	1234
Vendor PO :	1234
Style# :	123456
Production Location :	Hong Kong/S China
r-pac SO :	

Item Code	Division	Brand	Category	Product Type	Price	Reference Image	Qty
M_HOL13_FS_002	AEO Main labels	AEO	Mens Accessories	Woven Label	0.0310000		1250
Total Qty :							1250



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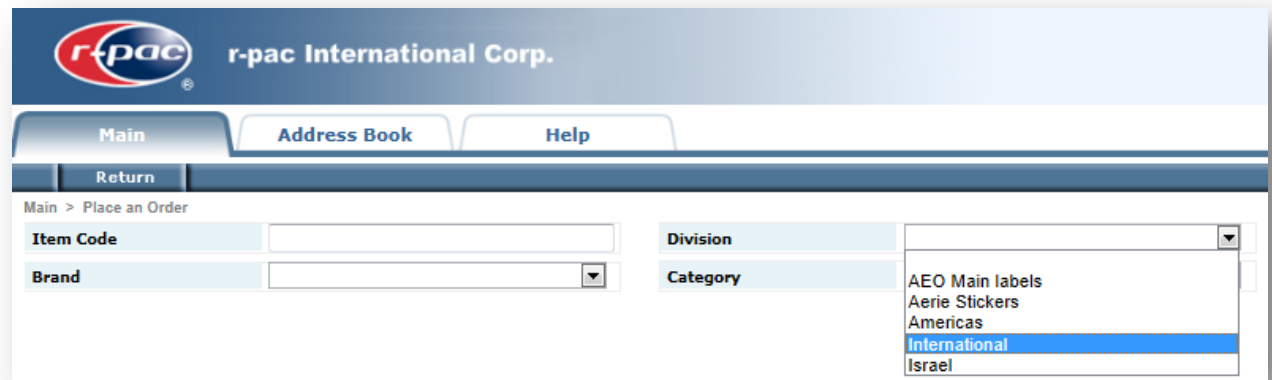
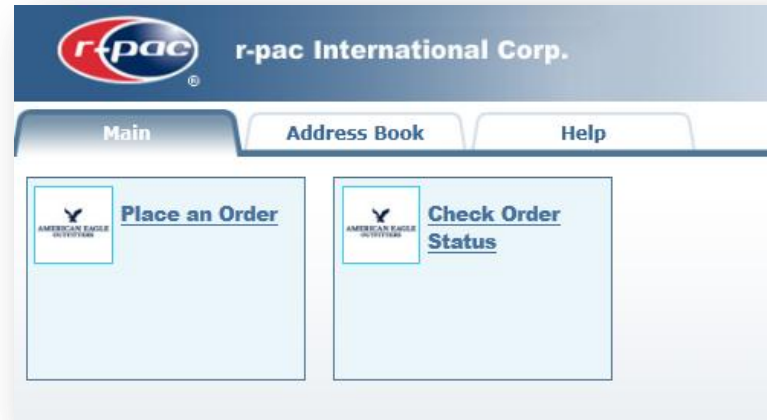
Vendor Main Page Care and Content Label Order Submission

Step 1:
Main Page

Step 2:
To enter a new order for Care and Content Labels select the “Place an Order” option

Step 3:
Select appropriate Division from drop down menu.
“Americas”, “International” or “Israel”.

Step 4:
Click on 





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Care and Content Label Order Submission

Step 5:

Select Item then click on [Add to Cart](#)

OR

Manually enter Item Code , click on [Search](#) then click on [Add to Cart](#)

Main > Place an Order

Item Code: AR_SP15_CARE_INT_001 Division: International

Brand: Category:

[Search](#) [Shopping Cart \[0\],Checkout](#)

Action	Item Code	Division	Brand	Category	Product Type	Price	Logo	Size	Content	Care	Reference Image
Add to Cart	AR_SP15_CARE_INT_001	International	Aerie	Womens all	Care Label	0.0274800	NO	YES	YES	YES	

1, 1 - 1, 1 records

1, 1 - 1, 1 records

[Shopping Cart \[0\],Checkout](#)



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Care and Content Label Order Submission

Step 6:

Select required Sizes from drop down menu and enter quantities – Select “ADD” to include additional sizes or “DEL” to remove sizes

✕
Select Item's Option

Size	<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 2px;">10/10/10/14/175/102A</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 2px;">12/12/12/16/175/106A</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 2px;">14/14/14/18/180/110A</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 2px;"> </div>	Qty	200	<input type="button" value="Add"/>
			300	<input type="button" value="Del"/>
			400	<input type="button" value="Del"/>
				<input type="button" value="Del"/>

COO	None			
Care Instruction	0 LONG/0 LONG/0 LARGO/4 LONG/155/82A 0 REGULAR/0 STANDARD/0 REGULAR/4 REGULAR/155/82A 0 SHORT/0 COURT/0 CORTO/4 SHORT/155/82A 0/0/0/2/150/78A 0/0/0/2/150/80A 0/0/0/4/155/82A 0/0/0/4/155/84A 00 LONG/00 LONG/00 LARGO/2 LONG/150/78A 00 REGULAR/00 STANDARD/00 REGULAR/2 REGULAR/150/78A 00 SHORT/00 COURT/00 CORTO/2 SHORT/150/78A 10 LONG/10 LONG/10 LARGO/14 LONG/175/102A 10 REGULAR/10 STANDARD/10 REGULAR/14 REGULAR/175/102A 10 SHORT/10 COURT/10 CORTO/14 SHORT/175/102A			<input type="button" value="Add"/> <input type="button" value="Add"/> <input type="button" value="Add"/> <input type="button" value="Add"/> <input type="button" value="Add"/>
Fabric Content	10/10/10/14/175/102A 10/10/10/14/175/104A 10/10/27/8/270 (1.5) 10/10/27/8/275 (1.5) 11/11/28/9/280 (1.5) 11/11/28/9/285 (1.5)			<input type="button" value="Add Garment Part"/> <input type="button" value="Add Content"/>
Is this order for sleep	12 LONG/12 LONG/12 LARGO/16 LONG/175/106A			
Do you require a G-C	12 REGULAR/12 STANDARD/12 REGULAR/16 REGULAR/175/106A			
	12 SHORT/12 COURT/12 CORTO/16 SHORT/175/106A			
	12/12/12/16/175/106A			
	12/12/12/16/175/108A			
	14 LONG/14 LONG/14 LARGO/18 LONG/180/110A			
	14 REGULAR/14 STANDARD/14 REGULAR/18 REGULAR/180/110A			
	14 SHORT/14 COURT/14 CORTO/18 SHORT/180/110A			
	14/14/14/18/180/110A			



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Care and Content Label Order Submission

Step 7:

Select Country of Origin from drop down menu

The screenshot shows a dialog box titled "Select Item's Option" with a close button (X) in the top right corner. The dialog contains several sections:

- Size:** A table with three rows. Each row has a size code, a dropdown arrow, and a quantity. The first row is "10/10/10/14/175/102A" with a quantity of 200 and an "Add" button. The second row is "12/12/12/16/175/106A" with a quantity of 300 and a "Del" button. The third row is "14/14/14/18/180/110A" with a quantity of 400 and a "Del" button.
- COO:** A dropdown menu with a list of countries. "Made in China" is selected and highlighted in blue. Other visible options include "None", "Made in Bahrain", "Made in Bangladesh", "Made in Brazil", "Made in Brunei Darussalam", "Made in Cambodia", "Made in Canada", "Made in Dominican Republic", "Made in Egypt", "Made in El Salvador", "Made in Fiji", "Made in Greece", "Made in Guatemala", "Made in Haiti", "Made in Honduras", "Made in Honduras", "Made in Hong Kong", "Made in India", "Made in Indonesia", "Made in Indonesia", "Made in Israel", "Made in Italy", "Made in Jordan", "Made in Kazakhstan", "Made in Korea", "Made in Macau", and "Made in Malaysia".
- Care Instruction:** A section with a dropdown arrow and an "Add" button.
- Fabric Content:** A section with a dropdown arrow and an "Add" button.
- Buttons:** "Add Garment Part" and "Add Content" buttons are located below the Care Instruction and Fabric Content sections.
- Footer:** "Submit" and "Cancel" buttons are located at the bottom right of the dialog.



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Care and Content Label Order Submission

Step 8:

Select Care instructions from drop down menus

The screenshot shows a web form titled "Select Item's Option" with the following sections:

- Size:** Three rows of dropdown menus for sizes: 10/10/10/14/175/102A (Qty 200), 12/12/12/16/175/106A (Qty 300), and 14/14/14/18/180/110A (Qty 400). Each row has an "Add" or "Del" button.
- COO:** A dropdown menu set to "Made in China".
- Care Instruction:** A table of dropdown menus for "Wash", "Bleach", "Dry", "Iron", "Dry Clean", and "Special Care", each with an "Add" button.
- Fabric Content:** A dropdown menu for "Garment Part" (set to "None") and a text input for "Content". There are "Add Garment Part" and "Add Content" buttons.
- Checkboxes:** "Is this order for sleepwear in UK market?" and "Do you require a G-Card for China or Ind".
- Dropdown List:** A large list of care instructions including: "Avoid Rough Surfaces", "Close All Fasteners", "Close Zipper Before Wash and turn garment inside out", "Cover Faux Fur Before Dry Cleaning", "Cover Faux Fur Before Washing", "Do Not Wring", "Do Not Wring Or Twist", "In the Shade", "Keep Away From Fire", "Leather/Suede Cleaner Only", "Pat Filling in Garment Flat", "Pat Filling in Garment Flat. Lay Flat to Dry", "Permanent Press/Wrinkle resistant", "Petroleum Solvent Only", "Petroleum Solvent Only-Gentle", "Professional Leather Clean", "Professional Leather Clean Only", "Professional Leather Clean, Spot Cleaning Only", "Reduce Moisture", "Removable Pads", "Remove Belt", "Remove Belt Before Washing", "Remove Chain", "Remove Collar Stays Before Washing", "Remove Faux Fur Before Dry Cleaning", "Remove Faux Fur Before Washing", "Remove Faux Fur Prior to Laundering", and "Remove Hood Before Washing".
- Buttons:** "Submit" and "Cancel" buttons at the bottom right.



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Care and Content Label Order Submission

Step 9:

Select Fiber Content from drop down menus

Click on **Add Content** to add a fiber for combined content

OR

Del Content to remove additional content.

The screenshot shows a web form titled "Select Item's Option". It contains several sections:

- Size:** A table with three rows of size options and their quantities. Each row has an "Add" or "Del" button.
- COO:** A dropdown menu set to "Made in China".
- Care Instruction:** A table with care instructions like "Wash", "Bleach", "Dry", "Iron", "Dry Clean", and "Special Care", each with a dropdown menu and an "Add" button.
- Fabric Content:** A table with "Garment Part", "Content", and "Content" rows, each with a dropdown menu and an "Add Content" or "Del Content" button.
- Is this order for sleepwear in UK market?:** A checkbox.
- Do you require a G-Card for China or Ind:** A checkbox.
- Fiber Content Dropdown:** A long list of fiber types, with "Polyester" highlighted in blue.



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Care and Content Label Order Submission

Step 10:

Advise if order is for UK market sleepwear.

Step 11:

Advise if G-Card is required

Select Item's Option

Size	10/10/10/14/175/102A	Qty	200	Add
	12/12/12/16/175/106A	Qty	300	Del
	14/14/14/18/180/110A	Qty	400	Del
COO	Made in China			
Care Instruction	Wash	Hand Wash Warm		Add
	Bleach	Do Not Bleach		Add
	Dry	Dry Flat		Add
	Iron	Do Not Iron		Add
	Dry Clean	Do Not Dry Clean		Add
	Special Care			Add
Fabric Content	Garment Part	None		Add Garment Part
	Content	Cotton	40	Add Content
	Content			Del Content
Is this order for sleepwear in UK market? No				
Do you require a G-Card for China or Indo Market? No				
No Yes, for China Yes, for Indonesia Yes for China & Indonesia				
				Submit
				Cancel



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Care and Content Label Order Submission

Step 12:

Once all information has been entered click on the “Submit” button.



A pop up message will appear confirming the item has been added to your shopping cart

Select “OK” to continue

Select Item's Option

Size	10/10/10/14/175/102A	▼	Qty	100	Add
	12/12/12/16/175/106A	▼	Qty	100	Del
	14/14/14/18/180/110A	▼	Qty	100	Del
COO	Made in China ▼				
Care Instruction	Wash	Machine Wash Cold	▼	Add	
	Bleach	Use Only Non-Chlorine Bleach	▼	Add	
	Dry				
	Iron				
	Dry Clean				
Special Care					
Fabric Content	Garment Part				Garment Part
	Content				Content
	Content				Content
Is this order for sleepwear in UK market? No ▼					
Do you require a G-Card for China or Indo Market? No ▼					

Message from webpage

Item was successfully added to the shopping cart!

OK

Submit Cancel



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Care and Content Label Order Submission

Step 13:

Click on “Shopping Cart, Checkout” to view items in your cart

The screenshot shows the r-pac International Corp. website interface. At the top, there is a navigation bar with 'Main', 'Address Book', and 'Help' tabs. Below this is a 'Return' button. The main content area is titled 'Main > Place an Order'. It contains a form with the following fields:

- Item Code: AR_SP15_CARE_INT_001
- Brand: (empty dropdown)
- Division: International (dropdown)
- Category: (empty dropdown)

Below the form, there are two buttons: 'Search' and 'Shopping Cart [2], Checkout'. Below these buttons is a table with the following columns: Action, Item Code, Division, Brand, Category, Product Type, Price, Logo, Size, Content, Care, and Image. The table contains one row of data:

Action	Item Code	Division	Brand	Category	Product Type	Price	Logo	Size	Content	Care	Image
Add to Cart	AR_SP15_CARE_INT_001	International	Aerie	Womens all	Care Label	0.0274800	NO	YES	YES	YES	

Below the table, there are two buttons: 'Search' and 'Shopping Cart [2], Checkout'. The text '1, 1 - 1, 1 records' is displayed above and below the table.



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Care and Content Label Order Submission

Step 14:

Enter the necessary Order details:

- American Eagle PO#
- Vendor PO#
- Style#
- r-pac Production Location

Address Books : Ship To : TEST SHIP --- Bill To : TEST [View Detail](#)

Bill To : _____ Ship To : _____

American Eagle PO#	1234
Vendor PO	5678
Style#	123456
r-pac Production Location	<div style="border: 1px solid black; padding: 5px;"> <p>All Latin/Central America</p> <p>Bangladesh</p> <p>Hong Kong/S China</p> <p>India</p> <p>Korea</p> <p>Pakistan</p> <p>Shanghai/N China</p> <p>Vietnam</p> </div>

Item Code	Category	Product Type





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Care and Content Label Order Submission

Step 15:

Review the details as entered in the “Options” column.

If changes are required, select 
OR
To remove item from cart select 

The screenshot displays the r-pac International Corp. web application interface. At the top, the logo and name "r-pac International Corp." are visible, along with a user greeting "Welcome : AEO Vendor | Home | Logout". Below this is a navigation bar with tabs for "Main", "Address Book", and "Help". A secondary navigation bar contains buttons for "Return", "Confirm", and "Cancel". The main content area shows the "Place an Order" page with the following details:

- Address Books: Ship To: TEST SHIP --- Bill To: TES | View Detail
- Bill To: _____ Ship To: _____
- American Eagle PO#: 1111
- Vendor ID: 12345
- Style#: 3456
- r-pac Production Location: Hong Kong/S China

Item Code	Division	Brand	Category	Product Type	Price	Reference Image	Qty	Action
AR_SP15_CARE_INT_001	International	Aerie	Womens all	Care Label	0.0274600		300	 

At the bottom right of the form, there are "Confirm" and "Cancel" buttons.

Step 16:

Click on “Confirm” to submit order



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Care and Content Label Order Submission

Step 17:

A pop up window will appear confirming the submittal of your order.

The screenshot shows a web form with a confirmation message pop-up. The form fields are as follows:

Company Name :	TEST SHIP
Attention :	TEST SHIP ATT
Address 1 :	TEST SHIP ADDRESS
Address 2 :	
Address 3 :	
Remark :	
Special Instructions :	

The pop-up message box contains the text: "Save the order successfully!" and an "Ok" button.

China



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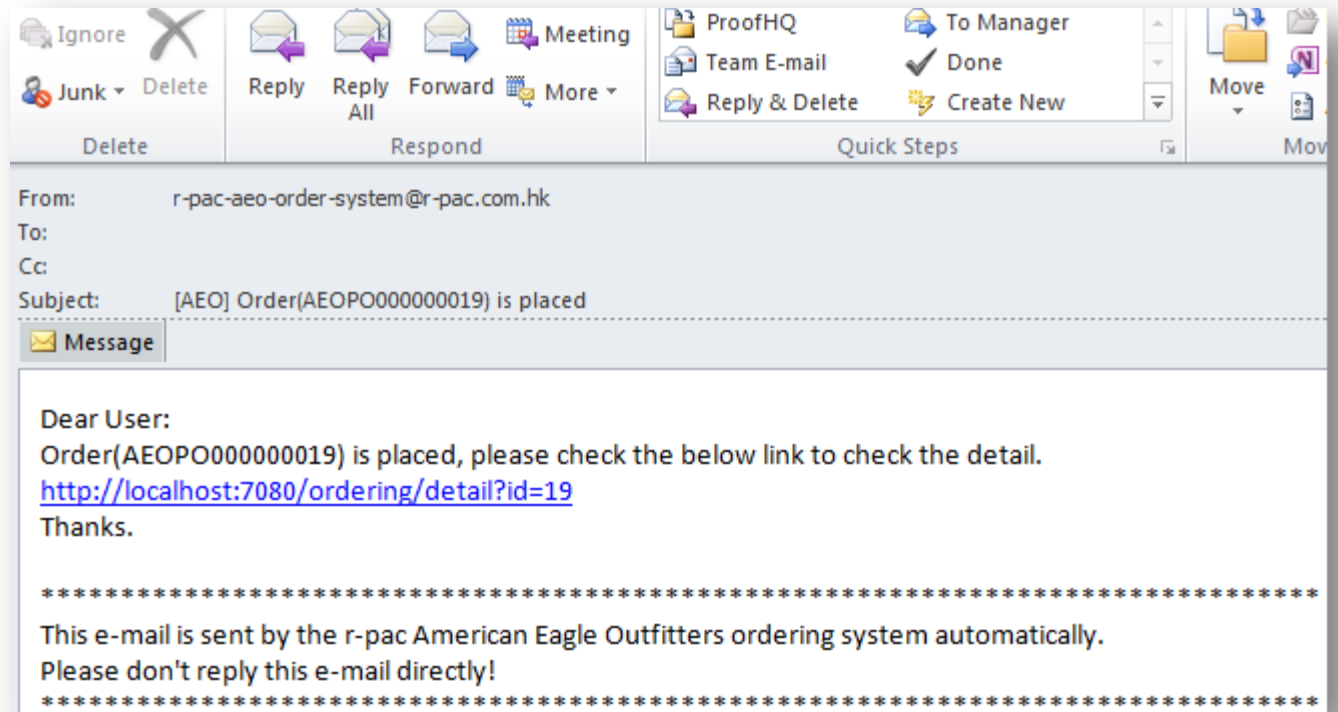
Care and Content Label Order Confirmation

Step 1:

You will be notified via email that your order has been confirmed and submitted.

Step 2:

Click on the link provided to view order details.






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Care and Content Label Order Confirmation

Step 3:

Link will guide you to the order details page on r-trac

Main		Address Book		Help			
Return		Cancel					
Main > Check Order Screen							
Order No : AEOPO000000002			Order Date : 2014-08-02 01:39				
Bill To :			Ship To :				
Company Name :	TEST BILL		Company Name :	TEST SHIP			
Attention :	TEST BILL ATT		Attention :	TEST SHIP ATT			
Address 1 :	TEST ADDRESS		Address 1 :	TEST SHIP ADDRESS			
Address 2 :			Address 2 :				
Address 3 :			Address 3 :				
City/Town :	TEST BILL CITY		City/Town :	TEST SHIP CITY			
State :	TEST BILL STATE		State :	TEST SHIP STATE			
Zip Code :			Zip Code :				
Country :	TEST BILL COUNTRY		Country :	TEST COUNTRY			
Phone :	TEST BILL PHONE		Phone :	TEST PHONE			
Fax # :	TEST BILL FAX		Fax # :				
Email :	TEST BILL EMAIL		Email :	TEST EMAIL			
Remark :			Remark :				
Special Instructions :			Special Instructions :				
AEO PO# :	11111						
Vendor PO :	1234						
Style# :	234						
Production Location :	Hong Kong/S China						
r-pac SO :							
Item Code	Division	Brand	Category	Product Type	Price	Reference Image	Qty
AR_SP15_CARE_INT_001	International	Aerie	Womens all	Care Label	0.0274600		300
							Total Qty : 300



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AEO r-pac Regional Contacts

For Questions you can contact:

- | | |
|-----------------------|--------------------------------------------------------------------------------|
| r-pac Bangladesh | • AEOBangladesh@r-pac.com |
| r-pac Pakistan | • AEOPakistan@r-pac.com |
| r-pac India | • AEOIndia@r-pac.com |
| r-pac Vietnam | • AEOVietnam@r-pac.com |
| r-pac South China | • AEOSChina@r-pac.com |
| r-pac North China | • AEONChina@r-pac.com |
| r-pac Central America | • AEOCentralAmerica@r-pac.com |
| r-pac Korea | • AEOKorea@r-pac.com |
| r-pac Indonesia | • AEOIndonesia@r-pac.com |



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Helpful Hints

ATTENTION: The site is work in progress – Updates are being performed weekly.

NOTE:

- If you place an order for a footwear care label that does not require a “%” for content, please enter “100” and reject your label proof provided upon receipt of order confirmation, contact your r-pac account executive immediately to provide further details.
- If you are unable to locate the item you wish to order, please contact your r-pac account executive immediately.
- If you have a fiber content, care instruction or size which is not available, please contact your local r-pac account executive.
- If you see duplicate sizing options, please contact your AEO compliance contact for confirmation on correct sizing



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Helpful Hints

- The system will generate a final PDF proof for your order within 2 days. This timing will soon change and you will receive the final proof immediately upon placing order.
- A layout proof will be sent via email for all care labels. This artwork proof is a confirmation of the information you entered for your order. r-pac account executive will contact you requesting your approval for this proof. Please only review the English information. All content and care instructions should match your garment test reports.
- There will be layouts which **may not be the most** updated as required by AEO Corporate office. r-pac account executive will send a second layout via email should there be an update that is not current in the system.
- You may receive incomplete layouts indicating XXXXXXXX. This layout is incomplete because it requires specific details directly from the translation agency and / or American Eagle Corporate office. Please note an r-pac account executive will contact you regarding missing data.
- **IMPORTANT:** Your order will not be processed until r-pac receives your written approval.